

APPLICATION FOR REGISTRATION OF A CUSTOMER – (LEGAL PERSON)
 Resident Non- resident

BASIC CUSTOMER DATA		Full name	Short name		
Tax number (UTN)		PIN (Personal identification number)		State under which the client is registered	
Filled out by resident	Address in RM	City	State	Telephone in RM	Telefax in RM
Filled out by non-resident	Address in the resident country	City	State	Telephone in the resident country	Telefax in the resident country
Number of decision from the register where the legal person is registered (should such a register exist in the country where the legal person is registered)				Date of entry in to the register	
Decision from a special registrar, institution for license for performance of certain matters or license (exchange matters, leasing, games of chance, insurance, quick money transfer) (if a special permit/license is needed for the activity of the legal person in accordance with the valid legal regulation)				1. yes (fill out below 1 and 2 below) 2. no (continue from No. 3)	
1. Issuer of the document / Name of institution			2. Date of the issuing of the decision / permit		
3. Code of activity: _____					
4. Please circle before the number the main activity: 1) public management (administration), 2) education, 3) healthcare, 4) trade, 5) financial mediation and banks, 6) accounting, information technology and telecommunication, 7) industry and civil engineering, 8) traffic, 9) sports, art and culture, 10) personal company/business, 11) agriculture, 12) lawyers, 13) notaries, 14) executive officer, 15) tourism and catering, 16) economic-legal consulting, 17) non-government organizations, 18) international organizations, 19) casinos, sports betting offices and games of chance, 20) individual executive officer, 21) other: _____					
5.Type of client _____			6.Number of employees (current condition)*		
7.Size of the company/ legal person		1. micro 2. small 3. medium 4. large (Please read the additional explanation listed below, so that you can circle it correctly)			

REMAINING DATA ON THE CUSTOMER

Organizations linked through capital/ legal persons with a share equal and larger than 20% of the capital	
Owners of share natural persons with a share equal and larger than 20% of the capital	
e-mail address	Web page*
Products / services which will be used from the Bank	1. account in domestic currency, 2. account in foreign currency, 3. payment card, 4. loan, 5. deposit, 6. e-banking, 7. letter of credit, 8. guarantee, 9. safe, 10. other reasons for the purpose and aim of the business relation _____
Planned monthly turnover volume (on all grounds) _____ MKD	
Planned monthly volume of cash transactions as part of total monthly turnover (deposits, withdrawals) _____ MKD	
Planned monthly volume of transactions abroad (inflows, outflows) as part of total monthly turnover _____ EUR	
Major suppliers _____	Major buyers _____
Three most common countries of cooperation 2) _____ 3) _____ 4) I will not be cooperating with foreign countries	

*data that are not mandatory

Manager/owner (name and surname)	PIN (Personal identification number)	
Address	ID No./ passport	Issued by
Manager/owner (name and surname)	PIN (Personal identification number)	
Address	ID No./ passport	Issued by
Legal representative (name and surname)	PIN (Personal identification number)	
Address	ID No./ passport	Issued by
Legal representative (name and surname)	PIN (Personal identification number)	
Address	ID No./ passport	Issued by
Authorized person (name and surname)	PIN (Personal identification number)	
Address	ID No./ passport	Issued by
Contact person (name and surname)		

CONSENT OF THE CLIENT:

With the signing of this application/request I confirm that:

- The listed data is correct;
- For each change of the status data I/we undertake that I/we will inform the Bank within 3 days. If not, each delivery by the Bank to the Client shall be considered to be orderly performed to the address listed in this request;
- I/We agree my personal data stated in this application to be registered, processed and updated for the needs of the Bank and, if needed, the Bank to transfer my personal data to other EU or EEA member-countries or other countries which are not members of EU or EEA, upon prior approval for transfer of personal data by the Office for personal data protection;
- We agree to register, process, transfer all the data listed in this application in other states and updated for the needs of the Bank and in cases determined in accordance with the valid legal regulations;
- The Bank retains the right to demand other data on the customer;
- The Bank retains the right to terminate the business relation with the customer at any time;
- I/we declare that I/we am/are acquainted with the conditions for establishing business relations with the Bank and I/we accept them entirely.

Place and date _____

Signature of the authorized person _____

Note: the application will be considered as fully filled out if it contains all mandatory data which are checked by an authorized employee at the bank who establishes / updates the customer's business relation.

Additional explanation (size of the company/legal entity):

1. A **micro trade** individual is any trade individual who in each of the previous two fiscal years, i.e. in the first year of operation has satisfied the following two criteria:
 - the average number of employees, on the basis of man hours is not higher than ten workers, and
 - the gross income realized by the trade individual from any source is not higher than 50.000 EUR in denar currency
2. **Small trade** individual is a trade individual who has satisfied at least two of the possible three criteria in each of the previous two fiscal years, i.e. in the first year of operation:
 - the average number of employees on the basis of man hours is not higher than 50 workers
 - the annual income is lower than 2.000.000 EUR in denar currency, the total turnover is not higher than 2.000.000 EUR in denar currency
 - average value (at the start and end of the fiscal year) of the total funds (in assets) is lower than 2.000.000 EUR in denar currency
3. **Medium trade** individual is a trade individual who has satisfied the first criterion and at least one of the second and third of the following criteria in each of the previous two fiscal years, i.e. in the first year of operation:
 - the average number of employees on the basis of man hours is not higher than 250 workers
 - the annual income is lower than 10.000.000 EUR in denar currency or
 - the average value (at the start and end of the fiscal year) of the funds (in assets) is lower than 11.000.000 EUR in denar currency
4. The Trade individuals who are not classified into small and medium trade individuals acquire the status of large trade individuals. If it is impossible to classify the trade individuals of items 2 and 3 i.e., if all three criteria are different, the trade individual will be classified as medium trade individual. If it is impossible to classify the trade individuals of item 1 i.e., if all two criteria are different, the trade individual will be classified as small trade individual.

BENEFICIAL OWNER STATEMENT

I _____ (name and surname) with Personal ID No _____ and domicile on St _____ authorized person to open / update the account of the company stated below, in position of _____ of the company:

Full title:	Seat:	Unique Tax No:
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for the purposes of establishing a business in relation to the same with the Bank, I declare that beneficial owner/s (** Please see the explanation state below) is/are:

	Name and surname	Personal ID No*	Passport / ID card Number	Address	Public office holder
1					<input type="checkbox"/> YES <input type="checkbox"/> NO
2					<input type="checkbox"/> YES <input type="checkbox"/> NO
3					<input type="checkbox"/> YES <input type="checkbox"/> NO
4					<input type="checkbox"/> YES <input type="checkbox"/> NO

**** Beneficial owner of a legal entity is:**

1. Natural person (persons) who is owner of the legal entity or controls the legal entity by direct ownership of sufficient percentage of stocks, shares, including also bearer shares or voting right or other rights in the legal entity;
 2. Natural person (persons) who controls the legal entity by indirect ownership of sufficient percentage of stocks, shares, including also bearer shares or voting right or other rights in the legal entity; or
 3. Natural person (persons) who otherwise exercises control on the legal entity.
- Indicator of direct ownership is the possession of over 25% of stocks, voting rights or other rights in the legal entity or the ownership of 25% plus one share.
Indicator of indirect ownership is the possession or control of natural person (persons) over one or several legal entities that individually or jointly possess over 25% of stocks or 25% plus one share.

Beneficial owners of other legal entities

Beneficial owner of domestic and foreign associations and their unions, foundations, institutions, chambers, labor unions, political parties, cooperatives, religious groups or other organizations in which the share in management on the basis of ownership share in the capital cannot be identified, shall be considered every natural person who is authorized to represent them or the natural person who holds control position in managing the organization property.

Beneficial owner of legal arrangement

Beneficial owner of legal arrangement is each natural person who is:

1. Founder;
2. Agent;
3. Manager/s (if any);
4. Beneficiary or a group of beneficiaries of the managed property under condition the future beneficiaries to be identified or to be possible to identify them;
5. Natural persons who perform functions identical or similar to ones referred to in items 1, 2, 3, and 4 of item; and/or
6. Other natural person who by direct or indirect ownership or otherwise exercises control over the legal arrangement.

Beneficial owner of sole proprietor or of self-employed persons:

Beneficial owner of sole proprietor or of self-employed persons is a natural person registered for performing the activity and who is concurrently the only authorized representative.

Beneficial owner of government-financed institution

Beneficial owner of government-financed institution is a head of the government-financed institution.

****Exceptions in reference to identification of the beneficial owner**

The Bank is not obliged to identify and verify the identity of beneficial owner if the client is legal entity whose securities are listed in the domestic or foreign stock exchange of securities from countries that satisfy the international AML/CTF standards or which data on beneficial owners are transparent and publicly accessible.

**** Definition of holders of public function and/ or persons connected with them in accordance to the applicable current regulations in RNM:**

"Holders of public functions" are natural persons who are or have been entrusted with public functions in the Republic of North Macedonia or in another country, such as:

- a) presidents of states and governments, ministers and deputy or assistant ministers;
 - b) elected representatives in the legislative power;
 - c) judges in supreme or constitutional courts or other holders of high- ranked judicial offices against whose decision, except in exceptional cases, legal remedies are not allowed;
 - d) members of governing bodies of supervisory and regulatory bodies and agencies, state audit institution and members of the board of a central bank;
 - e) ambassadors, heads of diplomatic and consular representative offices and representatives of international organisations;
 - f) officers of high military rank (ranks higher than a colonel);
 - g) elected and appointed persons in accordance with the law and members of the governing and supervisory bodies in legal entities established by the state;
 - h) persons holding offices in political parties (members of the executive bodies of political parties);
 - i) persons who hold or have held a prominent office in an international organization, such as directors, deputy directors, members of governing and supervisory boards, or other equivalent offices;
- and
- j) mayors and presidents of municipal councils.

Persons shall be considered holders of public functions as referred to in items a) to j) for at least two years after the cessation of the public function, and on the basis of a previously carried out risk assessment by the entities. The term "holders of public functions" shall also cover

- 1) Family members of the holder of public function, as follows:
 - marital partner or a person with whom the holder of the public function lives in communion,
 - children and their spouses or persons with whom the children of the holder of public function live in communion, or
 - parents of the holder of public function.
- 2) Person who is considered to be close associate with the holder of public function is natural person:
 - who is known to have joint legal or beneficial ownership over the legal entity, has concluded agreements or has established other close business links with the holder of public function, or
 - who is the only beneficial owner of the legal entity or legal arrangement which is known to be incorporated on behalf of the holder of public function.

*****Notice:**

- 1) In case of changing the ownership and management structure of the Company, it is obliged to inform the Bank in short notice about the changes regarding the beneficial owner and to submit to the Bank a new Statement with updated data, within 15 days from the change.
- 2) According to my/our findings, the above mentioned persons are not involved in any kind of illegal activities.
- 3) The data in this Statement are given under full material and criminal responsibility, and by this signature, I hereby confirm that the same are accurate and complete.

Place and date _____ Signature of the authorized person _____

FILLED OUT BY THE BANK:

Received and checked the completeness of the application : _____ Signature of the Bank's authorized person: _____

Job position: _____ Branch / City-Branch: _____

Date: _____